

AGENDA
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
September 11, 2018
9:00 AM

1. Approval of Agenda
2. Closed Meeting Session
 - Public Works Call Log – FOIP Section 16
3. Child Care in the Area (9:30 am)
 - La Vonne Rideout will be attending the meeting
4. Attendance at the Fall RMA Convention
 - Administration Guidance Request from Interim CAO, dated September 6, 2018
5. Scheduling of Community Meeting – Kenow Fire
 - Administration Guidance Request from Interim CAO, dated September 6, 2018
6. Round Table Discussion
7. Adjournment

Town of Pincher Creek
For Consideration
 Town and M.D. of Pincher Creek Joint Council

SUBJECT: Regional Child Care services update	
PRESENTED BY: L. Wilgosh - CAO	DATE OF MEETING: Thurs. August 16, 2018

PURPOSE: For the Town Council to update the M.D. Council on Child Care service delivery in the Pincher Creek region

Recommendation: That the Joint Council of the Municipal District of Pincher Creek # 9 and the Town of Pincher Creek Council receive the update regarding early Child Care Services in the region.

BACKGROUND/HISTORY: The Town Councils elected in 2013 and in 2017 both recognized the need for expanded day care services in the Pincher Creek region, for the benefit of working parents, and in addition as a potential economic driver for the region. The Children’s World Daycare operating out of the town office building have requested assistance from the Town from time to time, primarily with rent waivers, and building enhancements, and more recently with operating assistance. In addition the Town administration and Council have recognized that the administrative department requires more space for municipal service delivery, and that the wing of the Town Hall building where daycare is located needs substantial upgrading to meet today’s building and healthcare standards for child care delivery.

The Town Council is committed to provide World Class Childcare to the region, and has subsequently contracted the services of a consultant to assist in moving that goal forward. After deliberation with the local school boards, it was determined that providing a new facility at both the St. Michael’s school site and the Canyon School site would be most beneficial to the community and the parents who must drop off children of various ages requiring daytime care and after school care.

The Town’s daycare committee has engaged the services of the Town’s engineer to draft site plans and building plans for new facilities at both locations, with the most likely option being specially constructed modular units.

The Town has recently incorporated a childcare non-profit business entitled “Pincher Creek Community Early Learning Centre Ltd.”

Children's World Day Care Society has struggled from time to time with various issues, such as: timely gov't subsidies and parent payments, management capacity, staffing, levels, building and health standards, board member capacity, etc. These issues have led to the Board making a very difficult decision to close the daycare as of August 10th. Consequently the Town's day care committee has been working diligently to deliver a new service, temporarily located in St. Michael's School with both a new director and staff by Sept. 4, 2018.

Canyon School Day Care was the recipient of the new Federal funding program of \$25.00 per day childcare. This had caused an inequity between the St. Mikes Child Care and Canyon, who do not have the capacity to accept infants and toddlers. The Livingstone Range School superintendent and the Holy Spirit School superintendent, along with the Town's DayCare Committee and our consultant are working to schedule a meeting with the Ministry of Children's Services to resolve the closure of Children's World Day Care and the loss of service to the community and the inequity in Federal Child Care funding in the community.

ALTERNATIVES:

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS: Day care assessment

FINANCIAL IMPLICATIONS: New Building development and placement, equipment and materials
Consultant Services/Business model
Hiring of new Director and staff, etc.

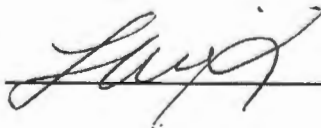
PUBLIC RELATIONS IMPLICATIONS: Most parents, single and two parent families in the region require child care service and the provision of this service appears to be supported and appreciated by the community in general.

ATTACHMENTS: Pincher Creek Community Child Care Needs Summary

CONCLUSION/SUMMARY: That the Councils from the Town of Pincher Creek and the M.D. of Pincher Creek receive the Pincher Creek region Child Care update.

Signatures:

Department Head: _____

CAO:  _____

Pincher Creek Community Child Care Needs FAQ's

Exploring the Opportunities



Summary

Report Prepared by 1876894 Alberta Inc.
O/A Motivation
Authors Launa Clark and La Vonne Rideout
December 1, 2016

INTRODUCTION

To better understand the needs of the community related to child care supports and options, the Town of Pincher Creek engaged in a partnership to gather information, review existing child care options and explore space possibilities. This strategy is reinforced with localized research that identified that only 50% of children in Pincher Creek and area are entering school (kindergarten) growing appropriately in all developmental domains. (ECMAP, 2014) In addition, this research is reinforced by the Alberta Benchmark Survey results that identified "Over 85% of respondents agreed that child care providers have as much influence on child development as elementary school teachers and should be trained. It also identified that approximately 60% of respondents indicated that the responsibility for children is both a family and a social responsibility." (2013).

The most recent strategic plan for the Town of Pincher Creek aims to address economic development, sustainability as well as community and social needs. The following information will provide a snapshot of the current influences that have a direct bearing on the council's ability to make informed decisions related to the community's need for quality and affordable child care which is directly related to building strong thriving community.

GATHERING DATA

The Town of Picher Creek secured the services of Motivention to provide the residents of Pincher Creek and area a chance to express their views, concerns and opportunities related to child care needs in the community.

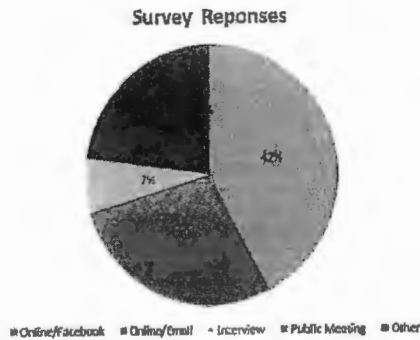
Three different on-line surveys were created to help build a broad understanding of perspective related to the child care needs in the community.

1. General Survey – targeted all residents
2. Child Care Professional Survey – targeted community members that work directly in child care (licensed and unlicensed caregivers were sent the survey)
3. Employer Survey – targeted local business to share their experiences related to child care needs within the community (majority of responses came for phone interviews)

The methods used to gather information from the community included Online/Facebook, Online/Email, Interview, Public Meetings and Self-Selected Interviews.

General Survey	Child Care Professional Survey	Employer Survey
179	3	15
See table below for breakdown		

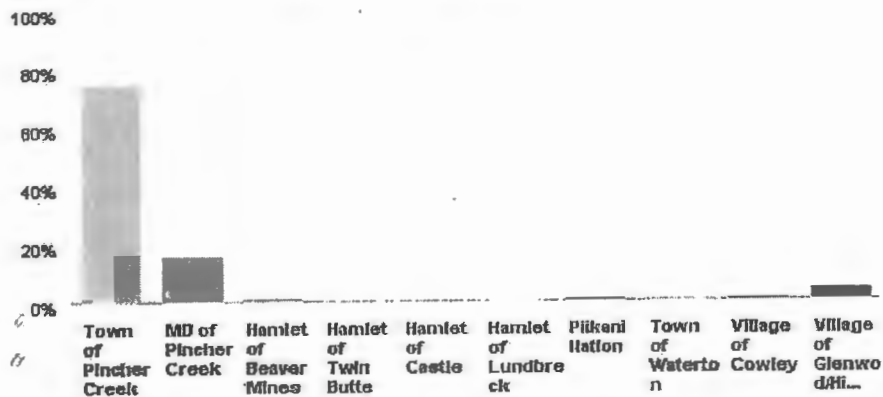
Total Number of General Surveys Collected: 179



Below are the communities that were recommended by the contract administrators for the collection of data. In addition to the online surveys, there were community information sessions held in the town of Pincher Creek and the Hamlet of Glenwood.

Q1 Please indicate your home community

Answered: 130 Skipped: 0



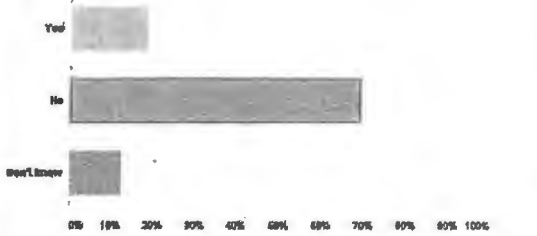
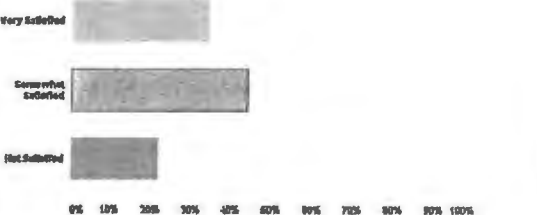

The trends that appeared from the demographic information collected are as follows:

Majority of Respondents:

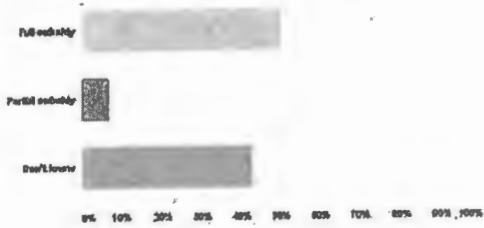
- Identified as female (89%)
- Live with spouse or partner (81%)
- Have a child(ren) between the ages of 2.5-5 (48%)
- Have combined household income over \$90,000 (40%)

COMMUNITY RESULTS

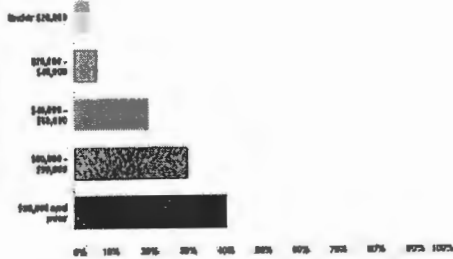
Based on the Early Child Development Mapping Project, there are approximately 500 children ages 0-4 years of age in the Pincher Creek Area. In addition, Alberta has experienced a 20% increase in births over the past four years. This is a significant number of the population that have the potential to serve as the anchor of a community. The following section relates to the data collected from the community based survey and community conversations specific to child care.

<p>Q4: In general, do you think that families in our community have access to adequate child care services?</p>  <table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Yes</td> <td>18%</td> </tr> <tr> <td>No</td> <td>72%</td> </tr> <tr> <td>Don't know</td> <td>10%</td> </tr> </tbody> </table>	Response	Percentage	Yes	18%	No	72%	Don't know	10%	<p>This question helped identify whether the community felt there was an adequate system in place to support the child care needs of the community.</p>		
Response	Percentage										
Yes	18%										
No	72%										
Don't know	10%										
<p>Q14 How satisfied are you with your current child care arrangements?</p>  <table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Very Satisfied</td> <td>25%</td> </tr> <tr> <td>Somewhat Satisfied</td> <td>45%</td> </tr> <tr> <td>Not Satisfied</td> <td>30%</td> </tr> </tbody> </table>	Response	Percentage	Very Satisfied	25%	Somewhat Satisfied	45%	Not Satisfied	30%	<p>This question identified if the community felt the system in place provided quality experiences for families that accessed their programs.</p>		
Response	Percentage										
Very Satisfied	25%										
Somewhat Satisfied	45%										
Not Satisfied	30%										
<p>Q9 How many hours outside of regular daily business hours (8am-6pm) are you and/or your partner employed?</p>  <table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>0 hours</td> <td>18%</td> </tr> <tr> <td>1-6 hours</td> <td>22%</td> </tr> <tr> <td>6-40 hours</td> <td>32%</td> </tr> <tr> <td>40+ hours</td> <td>28%</td> </tr> </tbody> </table>	Response	Percentage	0 hours	18%	1-6 hours	22%	6-40 hours	32%	40+ hours	28%	<p>Results suggest that 80% of working families noted needing child care outside of the regular business hours. This translates to more flexibility in hours of operation, additional staff to cover shifts and options for child care programs.</p>
Response	Percentage										
0 hours	18%										
1-6 hours	22%										
6-40 hours	32%										
40+ hours	28%										

Q13 If you answered "Yes" to question 12 please identify the type of subsidy.



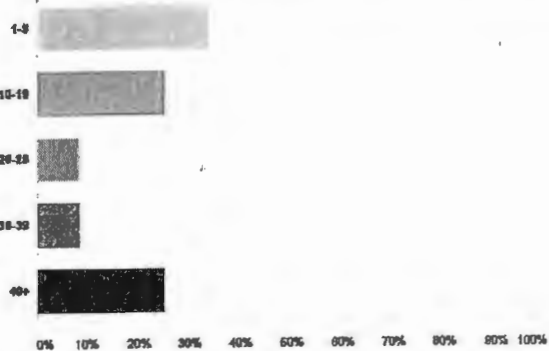
Q3 What is your combine household annual income before taxes?



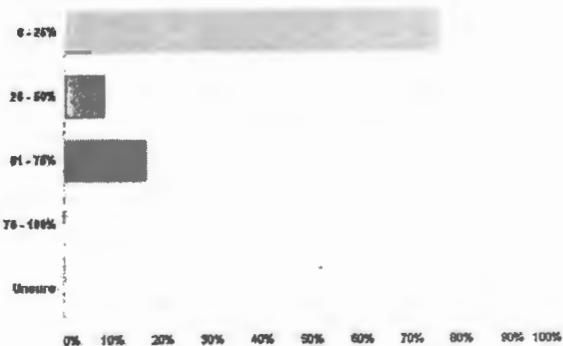
It is significant to note that with the child care subsidy threshold being >\$50,000 per year, 60% of the survey respondents would qualify for full and partial subsidy in licensed childcare.

EMPLOYER RESULTS

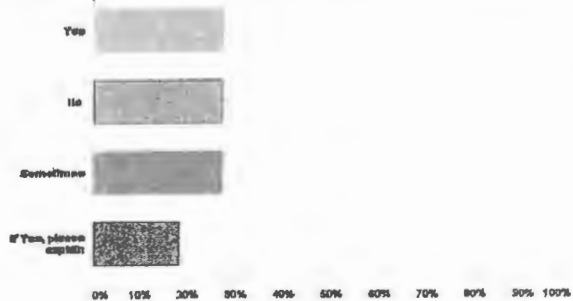
Q1 How many individuals does your organization/business employ? (full & part time)



Q5 What is your estimate of the percentage of employees that require child care within your organization/business?



Q6 Is child care a challenge for employees that results in missed hours of work?



EARLY CHILD CARE PROFESSIONALS RESULTS

"An Early Childhood Educator is an individual who is responsible for the development, delivery and evaluation of the care and education of children ages 1-12 years in a variety of age groupings." (Child Care Human Resource Sector Council, 2010) The interviews provided highly emotional connections to the role of the caregiver, co-worker and leadership within the community of Pincher Creek. It was clear in the feedback, that the community values the quality child care options in their area.

LEADERSHIP	<ul style="list-style-type: none">• Finding and keeping quality staff from the community is an ongoing challenge.
SAFETY	<ul style="list-style-type: none">• The unmonitored access and shared public space were identified as a safety risk at one of the daycares.
AFFORDABILITY	<ul style="list-style-type: none">• A number of families noted that they were considering leaving employment due to the cost for multiple children to attend day care. (some families had already left employment due to child care cost and availability)
FLEXIBILITY ACCESSIBILITY	<ul style="list-style-type: none">• Lack of care options such as day homes, kin-care, quality private care and part-time and extended hours care• No part-time spaces available in the community.• Limited access for families that work shift work.• Lack of options for children with special needs.

POTENTIAL CHILD CARE GOVERNANCE AND SPACES

Information gathered from the government website and Child Care Lookup, identifies there are currently two licensed day cares and two licensed out of school care programs within Pincher Creek. *This equates to 147 child care spaces and 93 out of school care spaces.* Reports from both program directors, claim that all spaces are full and additional requests are added to a waitlist. It was also noted that a majority of the spaces are full-time with little to no offering for part-time care. In addition to these spaces, verbal reports suggest that there are a few unregulated day homes in the community, as they do not have to have a license to operate there is not information to support the amount or quality of these spaces.

<http://www.humanservices.alberta.ca/oldfusion/ChildCareLookup.cfm?s=search&sfid=&sinspd=&sinspc=&show=&sstype=pcode&pname=&pcity=&pcode=TOK&dcaretype=yes&dhome=yes&oosctype=yes&grpfamilytype=yes&Lookup=Search>

The patterns emerging are similar to issues and limitations that have surfaced in other rural communities in Alberta. The municipalities of Beaumont, Drayton Valley and Jasper have determined the value of quality sustainable child care within their communities and have committed support, funding and resources to support child care options.

It is important to understand what is required to open a child care facility. The following is a list of licensing requirements for opening a new child care facility.

REQUIRED ELEMENTS FOR OPENING NEW DAY CARE CENTRE'S	GOVERNING LEGISLATION	SPECIFICS TO CONSIDER (DAY CARE CENTRE)
Municipal Zoning	Municipal Zoning Approval	Dependent on local government requirements and zoning regulations (parking, business license, bylaws etc.)
Safety Inspections	Alberta Safety Code Act	Safety inspection report
Health Inspections	Environmental Public Health – Social Care	Health inspection report
Child & Family Service – Child Care License	Child Care Licensing Act Child & Family Services	Capacity Requirements: Day care programs require 3 square meters of play space per child
Outdoor Play Space	Child Care Licensing Act Child & Family Services	Day care programs are required to have an enclosed outdoor play space
Staff Plan	Child Care Licensing Act Supported by Child Care Staff Certification office	The Program Supervisor must hold a Child Development Supervisor certificate. At least one in every three primary staff working directly with children between the hours of 8:30 a.m. and 4:30 P.M. must hold at least a Child Development Worker certificate. All other primary staff working directly with children at any time of day must hold at least a Child Development Assistant certificate.

RECOMMENDATIONS

As quality and sustainability are key to the economic and cultural longevity of any community, it will be important to use this information as a starting point to learn more about the partnerships, opportunities and realities of what it will take to put children and families at the forefront of any decision.

Key learnings that needs addressed:

1. Safety for all children during hours of care.
2. Add additional spaces to provide options for flexible hours and part-time care
3. Build ECD professional capacity by focusing on staff training and accountability
4. Build a financial structure to maintain quality business practice & maximize government supports

Safety for all children during hours of care

Partner with Southern Alberta Child & Family Services – Licensing – Provide community information session on supervision, maintenance, incident reporting, <http://www.humanservices.alberta.ca/family-community/child-care.html>

Sponsor parent information session on elements of quality child care and accreditation standards. Partner with Parent Link for local expertise.

Sponsor local delivery of Health and Safety course through Lethbridge College.
http://www.lethbridgecollege.ca/program/early-childhood-education?shared_page=580

Child Care Board of Directors understand clearly the roles, responsibilities and liabilities associated with guiding a non-profit organization. There is no cost training and coaching provided by the government for groups wanting to learn more about the role of board members. <http://culture.alberta.ca/community/programs-and-services/board-development/>

Add additional spaces to provide options for flexible hours, full and part-time care

Support a non-profit agency to apply for newly announced funding for \$25/day child care spaces.

<http://www.humanservices.alberta.ca/family-community/elcc-centres.html>

Deadline January 20, 2017. Successful programs will be given operating grants of up to \$500,000 in year one, with the potential to receive two more years of funding for a total of three years.

Build/Repurpose a building to accommodate 120 child care spaces. (Details as outline earlier in this report). Use Request for Proposal model to vet agencies that would be interested in partnering with the Town to improve child care options in the community.

Create a focus group to look at ways to enhance existing relationships with existing partners such as Holy Spirit School Division, Town of Pincher Creek, Parent Link Centre and other invested agencies. The focus group could make recommendations on ways they may increase flexibility of hours and create part-time spaces.

Work with Sunshine Kids Day Home Agency (or another interested agency) to increase the number of licensed day homes within the community. Sunshine Kids has been working with Licensing in the past and may just need support to mobilize support. Contact Kathy DeGuinnes – 403-553-3022

Build ECD professional capacity by focusing on staff training and accountability

Research supports that trained early childhood education are the key ingredient to quality programming for children and families. ECD certification is offer from a variety of online formats. However, there is local potential to connect with Lethbridge College, ECE program to arrange local delivery of the ECE Diploma courses. Contact Patricia Lynch Staunton 403-382-6943 for more details.

Create a Professional Learning Community with a focus on learning more about the Early Child Development Curriculum Framework <http://childcareframework.com/play-participation-and-possibilities/>. Funding for this type of professional development is available through Association Early Childhood Educators of Alberta. Must be a Child Development Supervisor working in a licensed child care program to apply for the funds. Maximum of \$5000/Professional Learning Community <http://albertachildcareassociation.com/pd-funding/professional-learning-community-application/>

Municipal support to strengthen the capacity for Parent Link Centre to offer local, no cost Early Child Development training and workshops by partnering with ECD professionals within the community.

Recruit trained professionals to work with child care centers. The government currently has a monetary incentive for Early Childhood trained professionals to return to the field. This incentive could be used to engage locally trained people to build quality programing for children and families in the community. <http://www.humanservices.alberta.ca/family-community/child-care-providers-staff-attraction-incentive-allowance.html>

Build a financial structure to maintain quality business practice & maximize government supports

Work with existing programs to support administrative needs of the agency (eg. Human Resource, Payroll, Accounting). In addition if child care workers were considered town employees and qualified for benefits and pension it would offer an incentive to build a career in the community.

Connect child care programs with Alberta Child Care Ventures. It is a free support for business practices within child care programs. <http://www.childcareventures.ca/> Work together to put systems in place to ensure good business practice and reporting.

Alberta Child Care Accreditation certification supports wage enhancement to programs that successfully achieve and maintain valid certification. Programs that have achieve accreditation status are issued a certificate, which is valid for a term of three years with an annual administrative review. <http://www.humanservices.alberta.ca/family-community/child-care-accreditation.html>

REFERENCES

Alberta Curriculum Framework (2016). Play, Participation and Possibilities. <http://childcareframework.com/play-participation-and-possibilities/>

Alberta Health Primary Health Care (2015) Community Profiles, Community Profile: Pincher Creek, Alberta, Health Data and Summary, Version 2, March 2015. Retrieved November 15, 2016 from <http://www.health.alberta.ca/documents/PHC-Profile-PincherCreek.pdf>

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Child Care Human Resource Sector Council (2010). Occupational Standards for Early Childhood Educators. Retrieved December 1, 2016 from http://www.ccsc-cssge.ca/sites/default/files/uploads/ECE-Post-Secondary-docs/OSECE_2010_EN.pdf

Early Child Development Mapping Project (2014). Community Profile Report – Pincher Creek, Alberta. Retrieved on November 28, 2016 from http://ecmap.ca/assetReports/2014/PnchCk_CommunityProfile_Spring2014_F.pdf

Government of Alberta (2016) Human Service – Child and Family services
<http://www.humanservices.alberta.ca/family-community.html>

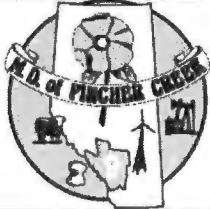
Government of Alberta (2016). Human Services - Child Care Lookup. Retrieved November 28, 2016 from <http://www.humanservices.alberta.ca/oldfusion/ChildCareLookup.cfm>

Alberta Health Primary Health Care (2015) Community Profiles, Community Profile: Pincher Creek, Alberta, Health Data and Summary, Version 2, March 2015. Retrieved November 15, 2016 from <http://www.health.alberta.ca/documents/PHC-Profile-PincherCreek.pdf>

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Government of Alberta (2016). Human Services - Child Care Lookup. Retrieved November 28, 2016 from <http://www.humanservices.alberta.ca/oldfusion/ChildCareLookup.cfm?s=search&sfid=&sinspd=&sinspc=&show=&ssstype=rcode&pname=&pcity=&rcode=TOK&dcaretype=yes&dhome=yes&oosctype=yes&grpfamilytype=yes&Lookup=Search>

Administration Guidance Request

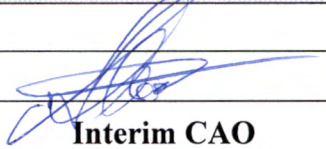
TITLE: ATTENDANCE AT THE FALL RMA CONVENTION	
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PREPARED BY: Sheldon Steinke	DATE: September 6, 2018
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DEPARTMENT:

Department Supervisor				ATTACHMENTS: None
		Date		

APPROVALS:

		 Interim CAO	<i>06 Sept 18</i> Date
Department Director	Date		

REQUEST:
That Councillor indicate their attendance to the Fall 2018 RMA Convention.

BACKGROUND:

Twice a year the RMA hosts a convention in Edmonton. This year the Fall Convention is scheduled for November 19-22, 2018. Hotel rooms have been booked already.

Under Policy C-CO-001, Councillors are authorized to attend both conventions.

To book flights, the name of attendees is required.

FINANCIAL IMPLICATIONS:

Convention attendance is a budgeted item.

Administration Guidance Request

TITLE: SCHEDULING OF COMMUNITY MEETING – KENOW FIRE			
PREPARED BY: Sheldon Steinke		DATE: September 6, 2018	
DEPARTMENT:			
			ATTACHMENTS:
Department Supervisor		Date	1. Proposed Agenda for Event
APPROVALS:			
			<i>06 Sept 18</i>
Department Director	Date	Interim CAO	Date

REQUEST:

That Council finalize and approve the agenda, and set a date and time for the community meeting.

BACKGROUND:

In January, Administration was directed to invite the agencies involved with the Kenow Fire to meet with Council to discuss any gaps experienced with respect to communication, evacuation and the emergency operations center, during the Kenow Fire. AEMA Representatives were at the last Council meeting and discussed the Kenow Fire after Action observations.

It was suggested that the outcomes of these meetings be communicated to the public and the format could be a Community Meeting. Administration has drafted the attached agenda and would like to confirm with council members the agenda and the process for the meeting. One suggestion is there should be a Moderator to run the meeting and when the date and time is confirmed Council and the invitees should meet before to confirm the presentations.

Potential dates for the Community meeting are as follows:

1. October 12 to 15, 2018,
2. October 25th, 2018,
3. October 26 to 28, 2018.

Once Council finalizes the agenda, administration will be working with the agencies on the agenda to finalize attendance before the agenda is published.

FINANCIAL IMPLICATIONS:

Hall Rental and wages to attend the event will be required.

PROPOSED AGENDA KENOW FIRE COMMUNITY MEETING
Location: TWIN BUTTE COMMUNITY HALL
DATE/TIME: ????????

1. Call the Meeting to Order: Reeve
2. Introduction of persons and agencies present for the meeting:
Parks Canada, RCMP, Alberta Office of the Fire Commissioner, Alberta Ag & Forestry,
Alberta Emergency Management Agency, Pincher Creek Emergency Services
Commission, MD of Pincher Creek
3. Agenda:
 - a. Large animal Evacuation Plan MD/OFC
 - b. The PASS System for an Evacuated Area MD/RCMP/AEMA
 - c. Evacuation Protocol MD/RCMP/AEMA
 - d. Communication Protocol MD/AEMA
 - e. Closing Presentations from Parks Canada/Alberta Ag & Forestry/Pincher Creek
Emergency Services Commission/MD of Pincher Creek/RCMP/AEMA.
4. Closing Q and A:
5. Meeting Adjourned: